



MassEVIP Application

Please Complete & Return to:
MassEVIP Program, MassDEP BWP
One Winter Street, 6th Floor, Boston, MA 02108

Overview

The Massachusetts Electric Vehicle Incentive Program (MassEVIP), Phase III, is an open enrollment grant program administered by the Massachusetts Department of Environmental Protection (MassDEP) that provides incentives to entities to acquire through **purchase or lease** battery-electric vehicles, plug-in hybrid vehicles, or zero-emission electric motorcycles (ZEMs), and to acquire and install Level 2 dual-head charging stations.

MassEVIP Phase III will help the Commonwealth meet its aggressive climate and energy efficiency goals established by the Patrick Administration under the Global Warming Solutions Act (GWSA) and the Green Communities Act (GCA). MassEVIP helps the transition to a clean energy economy and reduces greenhouse gas (GHG) emissions from the transportation sector, one of the major sources of GHG emissions. Through MassEVIP, the Commonwealth demonstrates its commitment to increase the deployment of electric vehicles in fleets across the Commonwealth and the visibility of advanced technology vehicles in communities across the state.

Incentives

Under Phase III, MassEVIP is offering the following incentives for the acquisition of plug-in hybrid vehicles (PHEV), battery electric vehicles (BEV), zero-emission electric motorcycles (ZEM) and Level 2 dual-head charging stations:

Eligible Entity	PHEV Incentive	BEV Incentive	Level 2 Charging Station*		
			1-2 BEVs	3-4 BEVs	5+ BEVs
Municipality, Public University/College, State Fleet, Public Driving School	\$5,000	\$7,500	\$7,500	\$10,500	\$13,500
Private University/College, Private Driving School	\$1,500	\$2,500	\$3,750	\$5,250	\$6,750
Eligible Entity	ZEM Incentive				
Municipality	\$750				

**Level 2 dual-head charging station funding is based on the number of BEVs acquired.*

Under Phase III, the total amount of available funding for ZEMs is \$7,500, which will allow municipalities to acquire up to 10 ZEMs (incentive is \$750/ZEM).

The incentive for a charging station includes part and installation costs for a Level 2 dual-head charging station (can charge two vehicles at a time) with the purchase of **at least one** battery electric

vehicle (BEV). An entity may acquire EVs either through vehicle purchase or lease. In either case, eligible entities must work with the vehicle dealers regarding the details on a purchase or lease.

Program Requirements

Eligible Entities

Eligible applicants are municipalities, state agencies, public and private universities and colleges, and public and private driving schools.

Electric Vehicles

Entities can use the vendors on the current state contract OVM-10 that offer battery electric and plug-in hybrid vehicles for the acquisition of electric vehicles (<http://www.mass.gov/eea/agencies/masdep/air/grants/massevip-municipal.html>). MassEVIP will then provide the incentive directly to the vendor on OVM-10 contract upon presentation of the invoice or lease agreement, and proof of vehicle(s) registration in Massachusetts.

If an entity wishes to acquire an electric vehicle that is not currently on Massachusetts state-wide contract but is identified on California's list (<http://energycenter.org/index.php/incentive-programs/clean-vehicle-rebate-project/cvrp-eligible-vehicles>) as a PHEV or ZEV (zero emission vehicle also referred in this program as a BEV) and is available in Massachusetts, the entity must do its own competitive bid process to acquire the battery electric or plug-in hybrid vehicle. The entity *itself* must be on a contract with the Commonwealth for goods and services. MassEVIP will then provide the incentive directly to the entity upon presentation of the invoice or lease agreement, and proof of vehicle(s) registration in Massachusetts.

The entity must commit to use the vehicle for at least 36 months.

Zero-Emission Motorcycles

Municipalities are the only eligible entity for ZEMs. If a municipality wishes to acquire a ZEM that is not currently on Massachusetts state-wide contract but is identified on California's list (<http://energycenter.org/index.php/incentive-programs/clean-vehicle-rebate-project/cvrp-eligible-vehicles>) as a ZEM and is available in Massachusetts, the municipality must do its own competitive bid process to acquire the ZEM. The municipality *itself* must be on a contract with the Commonwealth for goods and services. MassEVIP will then provide the incentive directly to the municipality upon presentation of the invoice and proof of ZEM(s) registration in Massachusetts. The municipality must commit to use the motorcycle for at least 36 months.

Charging Stations

An entity is eligible to receive a Level 2 dual-head charging station with the purchase of at least **one battery electric vehicle**. Financial assistance for the acquisition and installation of charging stations increases based on the number of battery electric vehicles purchased or leased as indicated above in the

Table of Incentives. In addition, the charging station must be publicly accessible and the space(s) must be restricted for the use of electric vehicles only.

If a public entity applies for and receives a grant to install a Level 2 dual-head charging station, they should use vendors on the current RFR-2011-ENE-008 contract. Contact information and product listing for these vendors can be found on the program's webpage (<http://www.mass.gov/eea/agencies/massdep/air/grants/massevip-municipal.html>). Private entities can use these vendors or the vendor(s) of their choice.

Application Process

The application process is quite simple. Interested entities need to complete the application form and submit it to MassDEP. This is an open solicitation and applications will be processed on a **FIRST COME, FIRST SERVED** basis until all available funding is expended.

MassDEP will perform a review of an entity's application for completeness and eligibility. Upon a satisfactory review, MassDEP will issue a Grant Application Approval with an End-User Agreement that defines the terms and conditions of the grant to the awarded applicant within 30 days of receipt of the application. Upon receipt of the signed End-User Agreement by MassDEP, the approved entity will have up to **180 days** to complete their vehicle acquisition and charging station installation, if applicable. MassEVIP will provide the incentive directly to the vehicle and/or charging station vendor on state contract or to the entity directly if the entity chose vehicle/charging station vendors that were not on the state contracts.



MassEVIP Application

APPLICANT INFORMATION: (* Indicates Required Fields, and please print clearly)

Legal Name of Entity*: _____

Division within Entity applying for incentive: _____

Principal Contact*

Last Name: _____

First Name: _____

Title: _____

Email: _____

Phone: _____

Fax: _____

Street Address: _____

City: _____

State: _____

Zip Code: _____

Mailing address (enter ONLY if it is different from contact address above)

Street Address: _____

City: _____

State: _____

Zip Code: _____

If a municipality, are you currently a Green Community as designated by the Massachusetts Green Communities Division? (Circle one)

YES

NO

Use the Table below to list the electric vehicle(s) your entity is considering for acquisition.*

Make/Model	Type (BEV, PHEV, or ZEM)	Dealer	Purchase/Lease

**If requesting more than five vehicles, please use additional pages.*

In the space provided below, please indicate how the vehicle will be used to increase the visibility of electric vehicles in the community.

If planning on acquiring **one or more battery electric vehicles** (fully battery operated), your entity is eligible to apply for assistance to acquire and install a Level 2 dual-head charging station. Do you wish to apply for assistance to acquire and install a Level 2 dual-head charging station? If yes, use the Table below to provide information for the requested charging station. *Note: the acquisition of hybrid plug-in electric vehicles **only** does not qualify an entity for financial assistance to install a Level 2 dual-head charging station.*

Make/Model:	
Vendor:	
Proposed location:	

**Please use additional page if acquiring more than one charging station.*

Signature of Representative*: _____

Date*: _____

This form should be returned to MassDEP at the address below:

Ms. Sejal P. Shah
Environmental Analyst, MassEVIP
One Winter Street, 6th Floor
Boston, MA 02108